

	Full Council
Date	14 September 2026
Agenda Item	7c

To consider dates and management of finances

This report was prepared prior to council deciding to have a working group to establish a process. Cllr McCoyd has also helpfully reviewed these proposals and has considered them sound. In order to proceed swiftly and in the absence of a meeting, the Council is advised to consider this proposal.

There has been considerable discussion over the last few months over pressure to produce financial reports at the end of the month to present to council. This is particularly difficult if the Council date falls early in the month.

It had been suggested that discussion of the finances for the month could be delayed, so that for example, April could be discussed in June and so on. This would not be helpful in the management of the finances overall if there were a month's delay, and any problem would not be revealed until 2 months after it had occurred.

A better solution would be to set the Full Council meeting dates whenever possible on or after the 14th of the month, which would mean that most meetings would then be likely to occur in the 3rd week of the month. This will be implemented as far as possible in meetings from now until the elections in May, but BDC meetings plans have to be taken into consideration as well, since 4 of our councillors are also BDC councillors. Where possible up until May the best dates available are suggested in the revised list of meetings.

Dates for future meetings after the elections in May 2027 will have to consider the dates of meetings of the North East Essex Unitary Authority once it has been established, assuming that some of our councillors will be members.

	2026
Staff Advisory Committee	29 July 16.00
Full Council	10 August
Staff Advisory Committee	18 September 16.00
Full Council	14 September
Full Council	12 October
Events Committee	2 November 19.00

Full Council	9 November(BDC meeting on 16/11)
Budget seminar	16 November
Staff Advisory Committee	30 November 16.00
Full Council	16 December (Wed)
	2027
Events Committee	4 January 19.00
Full Council	18 January(changed from 11/1)
Full Council	8 February(BDC meeting on 15/2)
Staff Advisory Committee	8 March 16.00
Full Council	15 March
Events Committee	5 April 19.00
Annual Town meeting	12 April
Full Council	19 April(this has been switched with the Annual Town meeting)
Full Council and Annual Town Council meeting	17 May

Recommendation: that HTC approves the revised Committee dates for 2026/27. Further dates in 2027 will be presented once the NE Essex authority has published its timetable.

Sarah Greateorex

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Town Clerk