

ECC LOCALITY FUND 2026/27

Expression of Interest Form

Halstead Division – County Councillor: Isabel (Isi) Caetano da Rocha

Please return completed forms and supporting quotes etc to: Cllr.Isi.Rocha@Essex.gov.uk by **27 November 2026**

SECTION 1: Organisation Details

1. Organisation name

2. Organisation type

- ☐ Parish / Town Council
- ☐ Registered charity
- ☐ Constituted community / voluntary organisation
- ☐ Other (please specify): _____

3. Contact name and role

This must be someone with authority to accept terms and conditions on behalf of your organisation, as ECC will contact them directly if the nomination is approved.

4. Contact email and telephone

SECTION 2: Project Details

5. Project / initiative title

6. Please describe the project and what it will achieve

Maximum 200 words.

7. Who will benefit, and how many people?

Please include any vulnerable or underserved groups.

8. Where will the project take place?

The project must be within Halstead Division, unless it is a youth service activity with a clear benefit to local young people.

SECTION 3: Funding

9. Amount requested from Locality Fund

£ _____

Minimum grant is £300.

10. Total project cost (if applicable)

£ _____

11. Are any other funding sources contributing?

If so, please list all sources and amounts.

SECTION 4: Delivery & Timescales

12. When does the project need to be completed?

Important: this fund requires that the project is fully delivered and all invoices paid by 20 March 2027. Please only propose projects that can realistically be completed and all expenditure settled within that timeframe. Projects that cannot meet this deadline will not be eligible.

13. Is this a highways project?

If yes, please confirm you have read the highways caveats in the covering email and outline what early engagement with Essex Highways you have already undertaken or plan to undertake. Note that Highways Authority licences can take at least 8 weeks to obtain.

☐ No

☐ Yes – please provide details below:

SECTION 5: Any Other Information

14. Is there anything else you would like me to know about your project or organisation?

Please note If you have any supporting information such as quotes, estimates, letters of support, or evidence of need, please attach these to your email alongside this form.

Thank you for completing this form. Please return it to **Cllr.Isi.Rocha@Essex.gov.uk** by 27 November 2026.