

	Full Council
Date	13 July 2026
Agenda Item	15

To consider Mayoral procedures for Halstead Town Council

A handbook of Mayoral procedures has been prepared to clarify the role and status of the Mayor in relation to activities of the Town Council.

Recommendation:

- 1 that HTC adopts the Handbook of Mayoral procedures
2. that HTC considers the flying of the Union Flag at Queens Hall at the meeting in August when relevant HMG Guidance will inform the discussion



Sarah Greateorex