

	Events Committee
Date	2 July 2026 9.00
Agenda Item	4

Procession 9 December 2026

The meeting on 8 June confirmed that the risks associated with the torchlight procession are generally too great to allow HTC to continue with the use of flaming torches. A better sound system needed for the High Street

Action taken so far

1. A number of Traffic management companies have been contacted for quotes(see later report)
2. The Event management form has been updated with further risks considered, and explanation that no torches will be used
3. The torch suppliers have been contacted and have indicated that they may take back the torches and refund us
4. The road closure form has been updated to include a total closure for 1 hour
5. The Purple guide has been consulted, and a subscription bought
6. Further training for marshals is being considered
7. A loud hailer has been bought to allow emergency announcements to be heard
8. A location has been agreed for lost children at Fox and Herb who have agreed to take on this role– one marshal will be assigned to that location
9. Our insurers have been contacted relating to the cover offered by our public liability insurance. Our insurers state : *Assuming you have risk assessed this the tractors will be covered for Public Liability whilst they remain stationary however when they are in motion they will not be covered under your policy.*
10. The tractor drivers have been contacted about decorating the tractors, and they have asked for expenses of £500 to cover their fuel for the event
11. 3 laser display companies have been contacted for the possibility of a laser display instead of torches
12. A request has been made to BDC to bring forward the Safety Advisory group meeting and this may happen in early August rather than early September

Recommendation:

1. That the Events committee recommends that HTC pays expenses for Halstead Young Farmers
2. that the Events committee recommends that HTC selects quote 1 for traffic management for the procession
3. That the Events committee recommends that the torchlight procession be renamed The procession, and that a full explanation of the rethinking of the event be published in the Gazette.

4. That the Events committee recommends a laser display to replace the torches

Sarah Greateorex

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