

Committee	FULL COUNCIL
Date	13th April 2026
Agenda Item	12

To consider proposed Christmas Office hours December 2026

CHRISTMAS OFFICE HOURS			
Day	Date	Office	Details
Wednesday	23 Dec	OPEN	
Thursday	24 Dec	CLOSED	Staff Day off
Friday	25 Dec	CLOSED	Bank Holiday
Monday	28 Dec	CLOSED	Bank Holiday
Tuesday	29 Dec	CLOSED	Statutory Day Off
Wednesday	30 Dec	CLOSED	Statutory Day Off
Thursday	31 Dec	CLOSED	Staff Day off
Friday	1 Jan	CLOSED	Bank Holiday
Monday	4 Jan	OPEN	

Recommendation : that HTC approves the proposed Christmas office hours 2026.

Sarah Greateorex

S Greateorex
Town Clerk