

Committee	FULL COUNCIL
Date	15 April 2024
Agenda Item	7e

To consider running a Traffic Management for Community Events course for Marshals

When considering the management of the larger events put on by HTC, and in discussion with the Witham Clerk over their management of events, it was suggested that it would be useful, and would improve our management of events if the marshals were to undertake a Traffic Management for Community events course. In Witham they have been told that their insurance will not be valid unless the training is undertaken.

What will be covered?

At the end of this course, you will:

- Be aware of current legislation and its requirements
- Understand the application process and costs involved
- Be able to devise a Traffic Management Plan
- Be able to identify typical hazards and appropriate control measures related to the activity
- Have an understanding of basic traffic management requirements affecting highway users and event staff
- Demonstrate by examination sufficient knowledge to be accredited as a steward for this activity

Cost

TMCE Day Rate- Date/Venue TBC 1.00 850.00 **850.00**

TMCE Card

Maximum of x12 Learners

12.00 65.00 **780.00**

Subtotal 1,630.00

TOTAL NO VAT 0.00

TOTAL GBP **1,630.00**

HTC has not set a budget for this, but it would appear to be desirable. It is suggested that this is paid out of the expected end of year surplus, before allocation to Earmarked reserves.

Recommendation : that HTC organises a TMCE course for those who actually do marshalling at the Torchlight/Christmas lights switch on.

Sarah Greateorex

S Greateorex
Town Clerk