

Committee	Full Council
Date	16 January 2023
Agenda Item	7e

Tenders for Christmas lighting 2023-25

Quote 1

This company will not work with the existing lights so this quote involves purchase and installation of new lights. They would intend to leave the lights in the trees and on shopfronts all year round.

£4,178 shopfronts festoons
£3488 Permanent installation on shopfronts
£4,912 trees in park – to buy the lights and install in 2023
£3,254 columns labour
£2,040 column displays (20 columns)
£1076 Christmas tree install light
£517 cost of Christmas tree lights

This gives us a total of **£19465 + VAT** for the first year
£15,977 + VAT for years 2 and 3 as shopfront lights would be permanently installed

Quote 2

Erection and dismantling of lights on shopfronts, trees in the Public Gardens and on Christmas Tree

£12,739 + VAT for the 3 years

Replacement of some LEDs is recommended in 2023 : 450 LEDS @£3 each = £1350 +VAT

Quote 3

For us to install /maintain /the decorations that belong to Halstead town council the price would be **£15600 + VAT per annum** for a three year rental contract.

This includes all maintenance and access equipment for the entire Christmas period .
If any lights /decorations need replacing this would be an additional cost

The budget is £16500

Recommendation : that HTC chooses Quote 2 for 2023-2025

Sarah Smeaton

Sarah Greateorex
Town Clerk