

Committee	FULL COUNCIL
Date	15 December 2021
Agenda Item	7e

To consider replacing the front doors and one window at Queens Hall

A quote was obtained for new doors at the front entrance to Queens Hall in autumn 2020, but the work was never carried out due to pressure of the pandemic and loss of income. The door is still sticking when opened and closed.

In addition there is one window at the side of the front entrance which is made of wood and in a poor condition. It would be prudent to replace with a modern double glazed window.

Quote A

Cost of Window: £334.56 + VAT

Cost of replacement door in PVC £1233.36 + VAT

Cost of replacement door in aluminium – £2400 +VAT

Quote B

Cost of Window: replacement in PVC £550 no VAT

New door lock mechanisms and hinges : £315 no VAT

Quote C

Cost of Window replacement in PVC -£480 +VAT

Cost of new door in PVC £1600 + VAT

Cost of new door in aluminium £3152 + VAT

This can be covered from the budget for general maintenance for Queens Hall for the current financial year.

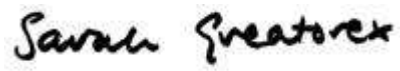
Quote D

Cost of window replacement in PVC £417.60 + VAT

Cost of replacement door in PVC £1694 + VAT

Cost of replacement door in aluminium £3811.20 + VAT

Recommendation: that HTC chooses quote A for the aluminium door, which is more suitable for the frequent use at Queens Hall.

A handwritten signature in black ink, reading "Sarah Greator". The script is cursive and fluid, with the first name "Sarah" and the last name "Greator" clearly distinguishable.

Sarah Greator Town Clerk