Committee	FULL COUNCIL
Date	21September 2021
Agenda Item	7a

Finance Report on August for September 2021 Meeting

Income and Expenditure

The report this month continues to show a very steady upward trend in income. Carpark income from parking and excess charges for August are above the budgeted figures. This is expected to continue for the coming months. Similarly, bookings at Queens Hall are rising fast and in August reached three times what was expected, and the income for the year is double what was expected when budgeting. It can also be seen that there has been excellent take-up of the two outings on offer in September and October.. All tenants are now being invoiced as activities return to normal.

Expenditure has continued to be carefully monitored, and is being managed with caution, leading to savings in most areas. The extra expenditure on the public toilets is due to drain blockages, which continue to be a problem. An individual has now been identified as responsible and HTC is working with the police on this matter.

Date: 14/09/2021
Time: 13:50:43

Finance Committee Meeting
Agenda Item 7a

HALSTEAD TOWN COUNCIL
GENERAL FUND
INCOME AND EXPENDITURE

From: Month 5, August 2021
To: Month 5, August 2021

	Month 5, August 2021		Year to Date		
	Actual	**Budget**	**Actual**	**Budget**	**Variance**
Income					
Precept	0	0	99,954	99,954	0
Council Tax Coll Fund Reba	0	0	2,662	2,662	0
Adminstration	498	0	515	0	515
Allotments	30	100	124	500	(376)
Car Park - charges	4,845	4,166	20,928	20,830	98
Car Park - permits	1,628	993	8,129	7,108	1,021
Car Park - excess charges	560	583	3,470	2,915	555
Car Park - attendant charg	0	0	14,383	14,384	(1)
Coach Outings	350	0	3,528	0	3,528
Queens Hall	1,511	500	5,744	2,500	3,244
Tenancies	850	650	11,135	11,100	35
Total	**10,271**	**6,992**	**170,572**	**161,953**	**8,619**
Expenditure					
Salaries & Wages	13,578	15,897	75,215	78,596	3,381
Activites	389	2,647	789	4,735	3,946
Adminstration	1,242	1,451	11,763	11,780	17
Allotments	67	167	834	1,455	621
Car Parks	1,666	1,884	9,038	10,270	1,232
Civic	0	58	0	290	290
Courtaulds	85	204	1,445	1,620	175
Queens Hall & Offices	776	850	4,823	6,300	1,477
Empire Theatre	145	167	145	835	690
Environment	461	755	3,295	7,832	4,537
Public Conveniences	800	675	4,056	3,475	(581)
S137 Payments	0	0	2,390	4,000	1,610
Total	**19,209**	**24,755**	**113,793**	**131,188**	**17,395**

Earmarked Reserves

- No expenditure from Earmarked reserves so far this financial year.

Capital Reserves

- A mower and a linemarker have been bought so far this year from Capital reserves.

Recommendation : That the Finance committee notes this report .

Cllr. Peter Claydon
Chair of Finance

Sarah Greatorex
Town Clerk and RFO

Reserves Account Summary

Earmarked Reserves				**Capital Reserves**		
Opening balance at 31/3/21	**40,399**			**Opening balance at 31/3/21**	**45,825**	
Receipts to date				**Receipts to date**		
Expenditure to date				**Expenditure to date**		
				Linemarker	599.95	
				Mower	1235.00	
Balance	**40,399**				**43,990**	

Queens Hall Bookings

	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
QH (paying)	10	18	30	23	29							
FOC	1	3	4	5	3							
Total	**11**	**21**	**34**	**28**	**32**							

Sickness

	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Days	0	1	0	0	1							