

Electronic Booking Form

Please put your email address on every communication you have with us.

HALSTEAD TOWN COUNCIL
Queens Hall, Chipping Hill, Halstead C09 2BY,
Telephone 01787 476480
Email: reception@halsteadtowncouncil.org.uk



OVER 60's OUTINGS 2021

SURNAME (Mr/Mrs/Miss) DATE OF BIRTH

(Proof may be required)

INITIALS

ADDRESS

POST CODE EMAIL ADDRESS.....

TELEPHONE NUMBER..... MOBILE NUMBER.....

EMERGENCY CONTACT NAME AND NUMBER (preferably a mobile)

We will not be able to accept your booking unless an emergency contact is provided

Cost is £18.00 per person, per outing; it is NON TRANSFERABLE AND IS NOT REFUNDABLE

<u>DESTINATION</u>	<u>DATE</u>	<u>AT APPROX</u>	<u>CHARGE</u>	<u>PLEASE TICK</u>
4. Worthing	Wednesday 8 September 2021	9.00am	£18.00	
5. Norwich	Wednesday 13 October 2021	9.00am	£18.00	

<u>PICK UP POINTS</u> (please tick)				
A - BUTLER ROAD CAR PARK		D – RONALD ROAD, bus stop nr. Junction with Tidings Hill		
B- COLCHESTER ROAD junction of Nether Court		E – SUDBURY ROAD, bus stop at Portway Court		
C – HEDINGHAM ROAD, bus stop at the hospital				

Please make every effort to be on time, as coaches will leave Butler Road Car Park at **9.20am**. Should you miss your coach at one of the pick up points, please make your way to Butler Road Car Park where we will do our best to accommodate you. Any personal belongings put in the coach luggage compartment must have name tags attached and are left at your own risk. Please notify the office if you are unable to attend, giving 48 hours notice where possible.

Please hand this form **AND ATTACHED FORM**, along with your payment, to Halstead Town Council between **Monday 05 July and Friday 30 July 2021**

THE OFFICE IS OPEN MONDAY TO FRIDAY BETWEEN 9.00am and 4.00pm.

Cheques should be made payable to **HALSTEAD TOWN COUNCIL**. You can pay by cash, and we are able to accept most Credit/Debit Cards.

I hereby apply to join the Town Council outings and agree to the council holding my data. I will observe the conditions of participation. I declare I am eligible under the scheme, being aged 60 years or older. I am a resident of Halstead Town / I live outside Halstead Town and will pay £22.00 per trip if a place becomes available

Signed

Date

Cash / Cheque / Card

**HALSTEAD TOWN COUNCIL
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PLEASE NOTE: FRONT ROW OF THE COACH IS RESERVED FOR THE COURIER

Please ring the office if you are unable to attend: 01787 476480 [answer phone after hours]

CONDITIONS OF PARTICIPATION

1. All participants paying the subsidised cost must be residents in Halstead Town.
2. The booking fee is per person per outing and is **NON TRANSFERABLE** and **NOT REFUNDABLE**.
3. There is a No-Smoking Policy on all Coaches.
4. Drivers will not make any additional drop off stops on the return journey.
5. The Council takes no responsibility for any personal items/monies lost during the outings.
6. To qualify you must be age 60 or above.
7. Final destinations may have to be changed at very short notice to accommodate adverse weather or exceptional traffic conditions.
8. Care should be taken when boarding or alighting from the coach. For your safety, seat-belts should be worn at all times
9. All participants must be fit to travel on the day and carry any necessary medication required.
10. The Council will retain the personal information for use in connection with the outings and related activities only.
11. It may be necessary to wear a mask, socially distance and sit separately from people not in your household

FOR OFFICE USE ONLY

Total Paid: £

Cash / Cheque / Card

Booking Reference

Date:

Electronic Booking Form

Not valid unless stamped