

Committee	FINANCE COMMITTEE
Date	15 February 2021
Agenda Item	7d

To consider a request from our Christmas lights contractor to replace bulbs

Peter Robertson of Halstead Auto-electrical, who is contracted to provide Christmas lighting for Halstead 2020-2022, has checked the state of the lights when he was dismantling on twelfth night.

He has reported that there will be a need to buy replacement bulbs for Christmas 2021.

The red and green led bulbs were last replaced in 2017, and many have deteriorated considerably. Most but not all will need replacing. The cabling for the festoons is what was left over after the last contractors, who did their last display in 2016.

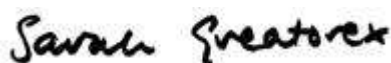
This purchase is essential to ensure that next Christmas display is not ruined by failed bulbs. This financial year we have spent £11,581.24 (excluding VAT) from the Activities budget of £21,950.

The budget for the lights is £13000 in 20/21 and 21/22, which means that we could buy the bulbs in 20/21, and the cabling in 21/22, with very little overspend on the lights in either financial year.

Costs

500 LED red and green bulbs	@£3 each	£1500 + VAT
4 x 100m of cabling	@£385 each	£1540 + VAT
Total		£3040 + VAT

Recommendation : that HTC approves the purchase of LED bulbs and cabling at a total cost of £3040 + VAT, half of this to be spent before the end of March 21 and the other half in April 21.



Sarah Greateorex
Town Clerk