

Committee	FINANCE COMMITTEE
Date	14 December 2020
Agenda Item	7d

To appoint a councillor to carry out an internal control

The internal auditor will make an interim visit on 12 January 2021. One HTC councillor is needed to carry out an internal control before that time. This is a random spotcheck that financial practices, filing systems, statutory requirements are all in order.

It will involve the appointed person coming into the offices and working with staff at an appropriate distance.

Recommendation : that councillors choose one councillor to perform this task before 12 January 2021.



Sarah Greateux Town Clerk