

# HALSTEAD TOWN COUNCIL



## STAFF ADVISORY COMMITTEE MINUTES PUBLIC SESSION

24 September 2020 at 9.30

Queens Hall  
Chipping Hill Halstead  
Meeting conducted virtually by zoom

### Membership:

Councillor M Radley Chairman	Present
Councillor D Gronland Vice chairman	Present
Councillor M Fincken	Present
Councillor Mrs J Pell	Present
Councillor P Caulfield	Apologies

Also in attendance: Sarah Greatorex, Town Clerk

### 113. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Caulfield, who was unable to connect.

### 114. DECLARATIONS OF INTEREST

To declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 7 to 11 inclusive or Part 2 of the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting

There were no declarations.

115. **PUBLIC QUESTION TIME** – there were no public questions.

### 116. MINUTES

Cllr Radley proposed approval of The public Minutes of the Staff

#### Advisory

Committee meeting on 8 September 2020, seconded by Cllr Fincken, and unanimously agreed.

### 117. EXCLUSION OF PUBLIC AND PRESS

The following resolution was proposed by Cllr Radley and seconded by Cllr Fincken, and unanimously agreed.

**RESOLVED:** That pursuant to the provisions of section 1(2) of the Admission to Meetings Act 1960, in view of the next items to be conducted, the press and public to be excluded from the meeting.

118 **STAFF REVIEW**

A staff matter was discussed.