



Halstead Town Council

Financial Accounts

2019/20

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Cllr M. Radley
Chairman of Finance

Sarah Greateorex
Town Clerk and
Responsible Financial Officer

These accounts are prepared on an "Income and Expenditure and accruals basis"

Date: 26/05/2020
Time: 10:29

Finance Committee Meeting
Agenda Item 7a

HALSTEAD TOWN COUNCIL
GENERAL FUND
INCOME AND EXPENDITURE



From: Month 1, April 2019
To: Month 12, March 2020

	Month 12, March 2020	Year to Date		
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income				
Precept	179,014	179,014	179,014	0
Council Tax Coll Fund Rebate	1,766	1,766	1,766	0
Administration	345	345	0	345
Allotments	3,540	3,540	3,200	340
Car Park - charges	65,721	65,721	63,500	2,221
Permits in Advance	0	0	0	0
Car Park - permits	15,284	15,284	14,612	672
Car Park - excess charges	7,810	7,810	6,500	1,310
Car Park - attendant charges	28,416	28,416	27,396	1,020
Coach Outings	12,929	12,929	14,175	(1,246)
Queens Hall	12,768	12,768	13,000	(232)
Tenancies	31,450	31,450	29,500	1,950
Total	359,043	359,043	352,663	6,380
Expenditure				
Salaries & Wages	199,133	199,133	200,892	1,759
Activities	19,454	19,454	19,650	196
Administration	20,191	20,191	21,560	1,369
Allotments	1,158	1,158	800	(358)
Car Parks	19,220	19,220	20,205	985
Civic	1,815	1,815	3,200	1,385
Coach Outings	11,425	11,425	12,020	595
Courtaulds	8,301	8,301	7,150	(1,151)
Queens Hall & Offices	16,545	16,545	15,300	(1,245)
Empire Theatre	658	658	500	(158)
Environment	10,951	10,951	11,920	969
Public Conveniences	9,534	9,534	11,600	2,066
S137 Payments	2,000	2,000	2,000	0
Total	320,385	320,385	326,797	6,412
Surplus/Deficit:	38,658	38,658	25,866	12,792

Summary

	2018/19	2019/20		
	Actual	Actual	Budget	Variance
Income	355,908	359,043	352,663	+6,380
Expenditure	325,624	320,385	326,797	- 6,412
Surplus/deficit	30,284	38,658	25,866	+12,792
Transfer to Earmarked reserves	20,000	28,415	Remaining 10,243 surplus to be retained in General Fund	

Total income for the year was £6,380 over budget. Good cost control and savings continuing to come from the more efficient new offices at Queens Hall, and very buoyant performance from car parks and Queens Hall lettings have all contributed to this excellent result.

The budget for the year was to generate a surplus of £25,866 from the General Fund, which would be transferred to Earmarked Reserves to increase the low balance. Some of this surplus has been used during the year to complete the refurbishment of the ladies' toilets in Queens Hall and to provide a water supply for the allotments, and on the new website. After budget discussions in January it was agreed to transfer £28,415 to Earmarked Reserves. As there is likely to be a shortfall in the budget planned for 2020/21, it suggested that the remaining £10,243 is retained in the General Fund.

Earmarked Reserves

Opening balance at 31/3/19	50,780	
Expenditure	14,691	
Transferred from General Fund at year end	28,415	See Summary table above
Closing balance at 31/3/20	64,504	

The surplus generated from the General Fund enabled the transfer of £28,415 to Earmarked Reserves at the end of the year.

Allocation of Earmarked Reserves

Item	Year end 31/3/19	Actual spend 2019/20	Budget transfer 31/3/20	Earmarked reserves at 31/3/20
Election costs	12,000	7,188	2,000	6,811
Parking orders and signage	2,323	0	500	2,823
Car Parks major maintenance	6,862	0	2,000	8,862
Rewire Queens Hall	4,000	0	-4,000	0
Queens Hall major maintenance	1,086	0	0	1,086
Major tractor and van repairs	3,000	0	0	3,000
Empire Theatre roof	6,809	0	2,400	9,209
Trinity church wall	0	0	19,000	19,000
Kings Road toilets	3,900	2,753	0	1,148
Operation London Bridge	1,000	0	515	1,515
Churchyard major maintenance	4,800	4,750	0	50
Riverside Bridge legal costs	5,000	0	0	5,000
New Community Centre	0	0	1,000	1,000
Van/Tractor/Equipment/Car Park machines replacement	0	0	5,000	5,000
Total	50,780	14,691	28,415	64,504

Capital Receipts Reserve – to be used for capital purchases only

Opening balance at 31/3/19	59,722	
Sale of assets	+550	Sale of old trailer
Expenditure	3,506	Tipping trailer + accessories
	696	PA system
	2,161	CCTV Courtaulds
	805	LED Christmas lights
	499	File server
	500	Town clerk new PC
Total	8,166	
Closing balance at 31/3/20	52,106	

The major expenditure for the year was the purchase of a tipping trailer and CCTV at Courtaulds

External Grants

During the year, HTC was given a £500 grant from Braintree District Council as part of the initiative to encourage Town centre regeneration, and this was used to assist with the printing of the 2020 events leaflet for the town. A grant of £2,900 was given by BDC to enable a technical report on the structural repairs needed to bring the bridge back into operation.

Mayors Charity Account

Halstead Town Council has a dedicated account to manage the collection of donations to the Mayor's charities and the subsequent payment to good causes.

	2019/20	
Opening balance at 31/3/19	+1,187	
April civic service collection	+ 224	
Payments to charities	-1,400	Paid to Essex Air Ambulance
Starting balance	1	
Donations at lights switch-on	72	
Collection from Torchlight procession	1,023	
Donation from summer Fayre	750	
Donation from Beavers band	400	
Closing balance at 31/3/20	2,246	To be paid to Mayor's charity

Town Team Account

Following the disbanding of the Town Team organization, it was resolved by them to transfer the balance held on their account to Halstead Town Council. These funds were originally assigned specifically to support the Christmas Fayre and promotion of the High Street.

	2019/20	
Opening balance at 31/3/19	4,189	
Payment for Tourism exhibition stand	-710	
Interest	+8	
Closing balance at 31/3/20	3,486	

Fixed Assets

Below is a summary of the movement in Fixed Assets from 31st March 2019 to 31st March 2020.

Opening balance at 31st March 2019	1,631,909	
Assets Disposals		
Disposal of old trailer	-2,000	
New Assets Purchased		
Tipping trailer + accessories	3,506	
PA system	696	
CCTV Courtaulds	2,161	
LED lights	805	
File server	499	
Town clerk new PC	500	
Total	8,166	
Closing balance at 31st March 2020	1,638,075	

Cash Account Reconciliation

Periodic reconciliations have been conducted through the year and approved by the Finance Committee at every monthly Full Council meeting.

Cash Account Reconciliation Statement

Financial Reg 2.2 requires the Council to periodically checks that the account balances held in the SAGE 50 Accounting System reconcile to the actual balances on the Bank Statement after adjusting for unrepresented receipts and payments.

Finance Committee

31st March 2020

Year End 2019/2020

Account Name	Statement Date	Bank Statement	Receipts in Transit	Unpresented Cheques	Actual Balance	Sage Balance	Reconcile
Barclays Current Account No 10447870	31.03.2020	51,808.00	1,666.56	842.00	52,632.56	v 52,632.56	
Account reconciled up to 31.03.2020 with no discrepancy.							
Barclays Mayor's Community Account No 20444545	03.04.2020	2,245.90	0.00	0.00	2,245.90	v 2,245.90	
Account reconciled up to 03.04.2020 with no discrepancy.							
Barclays Active Saver Account No 53618528	14.02.2020	0.23	0.00	0.00	0.23	v 0.23	
Account reconciled up to 14.02.2020 with no discrepancy. No change as at 31.03.20							
Barclays Town Team Account No 93984419	16.03.2020	3,486.29	0.00	0.00	3,486.29	v 3,486.29	
Account reconciled up to 16.03.2020 with no discrepancy. No Change as at 31.03.2020							
Petty cash	31.03.2020	145.36	0.00	0.00	145.36	v 145.36	
Account reconciled up to 31.03.2020 with no discrepancy.							
Lloyds Current Account No: 46394168	23.04.2020	35,000.00	0.00	0.00	35,000.00	v 35,000.00	
A/c reconciled up to 23.04.2020 with no discrepancy.							
Loyds Term Deposit Bond Account	23.04.20	45,000.00	0.00	0.00	45,000.00	v 45,000.00	
Account reconciled up to 23.04.2020 with no discrepancy.							
Nationwide Bond Account No 90073373	31.03.2020	35,000.00	0.00	0.00	35,000.00	35,000.00	
Acc Reconciled to 31.03.2020 with no discrepancy.							

TOTAL
£173,510.34

Sarah Greatorex
Town Clerk

Sarah Greatorex

Dated: 28/05/20

Approved by :

Cllr. M Radley
Chair of Finance

M Radley

Dated: 28/5/20

Cllr. D Gronland
Vice Chair of Finance

D Gronland

Dated: 29/5/20

Recommendation : That Councillors note and accept this report

Balance Sheet – SAGE Report

Date: 26/05/2020

Time: 10:30:38

HALSTEAD TOWN COUNCIL

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Balance Sheet

From: Month 1, April 2019

To: Month 12, March 2020

Chart of Accounts:

HTC YEARLY ACCOUNTS

	Period	Year to Date	
Fixed Assets			
Land & Property	0.00	1,451,292.84	
Equipment Stores at Courtaulds	4,471.07	76,449.73	
Office Equipment	998.99	23,840.32	
Queens Hall Equipment 0035	695.83	41,974.01	
Car Park Equipment	0.00	8,181.00	
Vehicles	0.00	36,337.00	
		6,165.89	1,638,074.90
Current Assets			
Debtors	9,798.40	14,702.48	
Barclays Active Saver	(976.05)	0.23	
Petty Cash	17.49	145.36	
Nationwide Bond Acc	(285.85)	35,000.00	
Santander Bond Acc	(21,333.87)	0.00	
Mayors Account	1,058.70	2,245.90	
Town Team	(702.31)	3,486.29	
Lloyds Current Account	35,000.00	35,000.00	
Lloyds Term Deposit	45,000.00	45,000.00	
Barclays Current Ac	0.00	52,632.56	
		67,576.51	188,212.82
Current Liabilities			
Creditors	3,424.20	6,177.78	
Receipts In Advance	526.66	12,214.97	
Barclays Current Ac	43,744.17	0.00	
VAT Liability	3,055.45	3,301.00	
		50,750.48	21,693.75
Current Assets less Current Liabilities:		16,826.03	166,519.07
Total Assets less Current Liabilities:		22,991.92	1,804,593.97
Capital & Reserves			
Capital introduced	0.00	1,885,148.31	
P & L Account	22,991.92	22,991.92	
Previous Year Adj		(103,546.26)	
		22,991.92	1,804,593.97

Debtors Control Account

The outstanding debtors account on the balance shows that HTC is owed 14,702.48 at 31/3/20.

This mainly consists of three outstanding payments owed from Sainsbury's for car park attendant charges covering three quarters. These are,

Invoice No 1158 dated 01/09/17	=	Gross 4,613.97	Net 3,844.97
Invoice No 1498 dated 01/11/19	=	Gross 5,285.41	Net 4,404.51
Invoice No 1583 dated 17/01/20	=	Gross 5,285.41	Net 4,404.51

The invoice outstanding invoice from 2017 has been found by tracking back over past records where no received payment can be found.

The Town Clerk will seek recovery of the 2017 payment and payment the outstanding invoices for 2019/20.

Allocation of Current Assets Balance

	31/3/19	31/3/20
General Fund	33,796	44,177
Earmarked Reserves	50,780	64,504
Capital Receipts Reserves	59,722	52,106
Total	144,298	160,787
Mayor's Charity Account	1,187	2,246
Town Team Account	4,187	3,486
Total	149,674	166,519

Data for Accounting Statement

Box	Title	31/3/19	31/3/20	Comments
1	Balances brought forward	119,145	149,674	
2	Precept or rates and levies	172,981	179,014	
3	Total other income	187,563	183,065	
4	Staff costs	194,992	199,133	
5	Loan interest/capital payments	0	0	
6	All other expenditure	135,023	146,101	
7	Balances carried forward	149,674	166,519	
8	Total value of cash and short term investments	159,878	173,510	
9	Total fixed assets plus long term investments and assets	1,631,909	1,638,075	
10	Total borrowings	0	0	

Date: 10/05/2020
Time: 11:26:11

HALSTEAD TOWN COUNCIL **Fixed Asset Valuation by Category**

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Asset Ref From		Asset Cat From 0			
Asset Ref To ZZZZZZZ		Asset Cat To 100			
Asset Cat 1	Name	Land and Property			
Asset Ref	Details	Cost Price	Depreciation Rate	Depreciation to Date	Net Book
BUTLER	Carpark at Butler Road	35,000.00	0.00	0.00	35,000.00
CARPARK	Chapel St Carpark	62,828.00	0.00	0.00	62,828.00
CLOCK	St Andrews Church clock	24,383.00	0.00	0.00	24,383.00
CONVERSI	Conversion of QH to offices	72,729.44	0.00	0.00	72,729.44
CORNEXCH	Old Corn exchange now Library on lease to BDC	140,000.00	0.00	0.00	140,000.00
EMPIRE	Empire Theatre	140,000.00	0.00	0.00	140,000.00
HEDINGHA	carpark at Hedingham rd	16,500.00	0.00	0.00	16,500.00
PAVBUILD	Pavilion building at Courtaulds	140,511.00	0.00	0.00	140,511.00
QH&OFFIC	Main office and community hall	630,528.00	0.00	0.00	630,528.00
QHHEAT	heating system at QH	12,144.11	0.00	0.00	12,144.11
ROSEMARY	Car park at Rosemary Lane	16,500.00	0.00	0.00	16,500.00
SHED	Attendants' hut at Chapel St car park	200.00	0.00	0.00	200.00
TOILETS	Kings Road public toilets	140,511.00	0.00	0.00	140,511.00
TOWNSIGN	Town Sign donated by Howlett Family	3,044.00	0.00	0.00	3,044.00
TUBS	Pergola, signs and Tubs for HIB	16,414.29	0.00	0.00	16,414.29
		1,451,292.84		0.00	1,451,292.84
Asset Cat 2	Name	Courtaulds Equipment			
Asset Ref	Details	Cost Price	Depreciation Rate	Depreciation to Date	Net Book
1DRILL	drill	262.50	0.00	0.00	262.50
AUTOSTRI	Autostrike	1,318.00	0.00	0.00	1,318.00
BLOWATTA	blower attachments	200.00	0.00	0.00	200.00
BOSCHDRI	2 bosch drills	300.00	0.00	0.00	300.00
BOWSER	water bowser at Courtaulds	200.00	0.00	0.00	200.00
BRACKETS	lamp post brackets for star motifs	432.00	0.00	0.00	432.00
CCTV	3 x cameras, Digital Recorder & Monitor	2,161.00	0.00	0.00	2,161.00
CHIPPER	wood chipper	675.93	0.00	0.00	675.93
CONES	Road cones	270.00	0.00	0.00	270.00
CRIB	crib	150.00	0.00	0.00	150.00
CRICMOW	Mower for cricket pitch	1,000.00	0.00	0.00	1,000.00
CUPBOARD	2 storage cupboards	300.00	0.00	0.00	300.00
DRILL	cordless dewalt drill	140.00	0.00	0.00	140.00
EXTLAD	Extension ladder	150.00	0.00	0.00	150.00
FIREXPAV	3 fire extinguishers	290.00	0.00	0.00	290.00
GENERATO	generator	399.00	0.00	0.00	399.00
GOALS	goal posts and tennis nets	1,900.00	0.00	0.00	1,900.00
GRITSPRE	Grit spreaders	650.00	0.00	0.00	650.00
HEDGE CUT	hedgecutter	628.49	0.00	0.00	628.49
HEDGETRI	Pole hedge trimmer	550.00	0.00	0.00	550.00
KOMSTRIM	Komatsu strimmer	200.00	0.00	0.00	200.00
LEAFBLOW	leafblower	180.00	0.00	0.00	180.00
LEAFCOLL	leaf collector & hose	1,545.00	0.00	0.00	1,545.00
LEDLIGHT	String of Led lights for Christmas tree	804.57	0.00	0.00	804.57
LEVEL	Level for bowling green	175.00	0.00	0.00	175.00
LIGHTS	Christmas lights for town	12,256.00	0.00	0.00	12,256.00
MARKING	Cricket marking tool	125.00	0.00	0.00	125.00
MIXER	Concrete mixer	111.28	0.00	0.00	111.28
MOTIFS	6 x Star & 6 x Snowflake Motifs	1,176.50	0.00	0.00	1,176.50
MOWBLADE	Ransome Mower Blades	460.91	0.00	0.00	460.91
MOWER	Honda HRH536HX Lawnmower	1,149.00	0.00	0.00	1,149.00
MULTIGYM	Multigym at Courtaulds	16,020.00	0.00	0.00	16,020.00
NATIVITY	nativity figures	150.00	0.00	0.00	150.00
NEWSTRIM	replacement strimmer	250.00	0.00	0.00	250.00
PAVBABY	baby changing unit	220.00	0.00	0.00	220.00
PAVCHAI	25 chairs in pavilion	2,250.00	0.00	0.00	2,250.00
PAVFRIDG	Fridge in pavilion	300.00	0.00	0.00	300.00

Date: 10/05/2020
Time: 11:26:11

HALSTEAD TOWN COUNCIL **Fixed Asset Valuation by Category**

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PAVHOOV	Hoover in pavilion	125.00	0.00	0.00	125.00
PAVKETTL	2 Kettles in Pavilion	120.00	0.00	0.00	120.00
PAVTABLE	10 tables in pavilion	1,400.00	0.00	0.00	1,400.00
PAVWATER	water boiler in pavilion	130.00	0.00	0.00	130.00
PLANER	planer	166.00	0.00	0.00	166.00
POLESAW	zubat	121.60	0.00	0.00	121.60
PTOSHAF	PTO shaft	220.00	0.00	0.00	220.00
RANSOME	Ransome mower	2,500.00	0.00	0.00	2,500.00
RDSIGNS	road signs	250.00	0.00	0.00	250.00
ROLLER	roller	250.00	0.00	0.00	250.00
ROTMOW	Rotary mower	450.00	0.00	0.00	450.00
SCARIFIE	Scarifier	800.00	0.00	0.00	800.00
SHEDS	4 containers at Courtaulds	7,000.00	0.00	0.00	7,000.00
SINGLE	singled sided strimmer	256.87	0.00	0.00	256.87
SNOWFLAK	Snowflake motifs	1,081.50	0.00	0.00	1,081.50
SPARDRIL	Sparkey cordless drill	140.00	0.00	0.00	140.00
SPIKER	spiker and blades	850.00	0.00	0.00	850.00
SPRAYER	sprayer	765.43	0.00	0.00	765.43
STEPS	step ladder	150.00	0.00	0.00	150.00
STIHLSTR	Stihlstrimmer	150.00	0.00	0.00	150.00
SUPPORTS	back supports	500.00	0.00	0.00	500.00
SURFPREP	sisis quadraplay surface prep	1,500.00	0.00	0.00	1,500.00
SWITCH	big banana dew switch	100.00	0.00	0.00	100.00
TIPPINGT	Model 2636H - Hydraulic Tipping Trailer	3,505.50	0.00	0.00	3,505.50
TOOLBOX	toolbox of small tools	150.00	0.00	0.00	150.00
TOPDRESS	Top dress level	110.00	0.00	0.00	110.00
TYRES	2 spare trasctor tyres	175.00	0.00	0.00	175.00
WASHER	karcher presssure washer	115.15	0.00	0.00	115.15
WEIGHTS	tractor weights	1,500.00	0.00	0.00	1,500.00
XMASLIGH	Ice white/green strings	2,517.50	0.00	0.00	2,517.50
		<u>76,449.73</u>	<u>0.00</u>	<u>0.00</u>	<u>76,449.73</u>

Asset Cat 3 **Name** Office Equipment

Asset Ref	Details	Cost Price	Depreciation Rate	Depreciation to Date	Net Book
BOOKCASE	bookcase in office	120.32	0.00	0.00	120.32
CHAINS	Mayoral chains	4,873.00	0.00	0.00	4,873.00
DESKCH	chair for clerk	233.00	0.00	0.00	233.00
DESKS	office desks and shelving for 4 staff	2,255.00	0.00	0.00	2,255.00
FILECAB	4 filing cabinets	450.00	0.00	0.00	450.00
FILINGTR	5 drawer plastic filing tray	150.00	0.00	0.00	150.00
FIREXOF	4 fire extinguishers in office	530.00	0.00	0.00	530.00
FRANKIN	Franking machine	525.00	0.00	0.00	525.00
FRIDGE	office fridge	250.00	0.00	0.00	250.00
KEYSAFE	keysafe	150.00	0.00	0.00	150.00
LAMINATO	laminator	354.00	0.00	0.00	354.00
METER	Postage meter	545.00	0.00	0.00	545.00
OHP	Overhead projector	350.00	0.00	0.00	350.00
PC-RECEP	Zoomstorm Evolve Desktop PC	388.00	0.00	0.00	388.00
PC-TOWNC	AMD Ryzen Quad Core Processor	499.00	0.00	0.00	499.00
PC_ADMIN	Zoomstorm PC	325.00	0.00	0.00	325.00
PC_FINA	Computer Terminal for Finance - Admin	380.00	0.00	0.00	380.00
PCS	4 screens and keyboards	2,500.00	0.00	0.00	2,500.00
PCSERV2	New File Server	499.00	0.00	0.00	499.00
PCSERVER	Intel Quad Core i7 Processor Gigabite Motherboard	399.00	0.00	0.00	399.00
PHOTOS	millennium photos	5,915.00	0.00	0.00	5,915.00
SAFE	Metal safe	1,600.00	100.00	0.00	1,600.00
SEAL	seal in metal box	150.00	0.00	0.00	150.00
SHREDDER	office shredder	250.00	0.00	0.00	250.00
TABCHAI	Dining table and chairs	150.00	0.00	0.00	150.00
		<u>23,840.32</u>	<u>0.00</u>	<u>0.00</u>	<u>23,840.32</u>

Date: 10/05/2020
Time: 11:26:11

HALSTEAD TOWN COUNCIL **Fixed Asset Valuation by Category**

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Asset Cat 4 **Name** Queens Hall Equipment

<u>Asset Ref</u>	<u>Details</u>	<u>Cost Price</u>	<u>Depreciation Rate</u>	<u>Depreciation to Date</u>	<u>Net Book</u>
ZTABLE	2 folding tables	140.00	0.00	0.00	140.00
ACOUSTIC	Acoustic panels	2,971.06	0.00	0.00	2,971.06
APRONS	20	120.00	0.00	0.00	120.00
CHAIRS	149 stacking, 42 folding	15,300.00	0.00	0.00	15,300.00
CHTROLL	2 chair trolleys	1,000.00	0.00	0.00	1,000.00
FIREEX	6 fire extinguishers	540.00	0.00	0.00	540.00
FIREQH	Fire extinguishers, batteries and signage	240.00	0.00	0.00	240.00
FLOWER	10 flower arranging stands	100.00	0.00	0.00	100.00
FORKS	181	298.65	0.00	0.00	298.65
GLASSCAB	Glass cabinet holding HiB trophies	350.00	0.00	0.00	350.00
GLASSES	162 Sherry glasses	202.50	0.00	0.00	202.50
HOOVER	hoover	100.00	0.00	0.00	100.00
KNIVES	163	366.75	0.00	0.00	366.75
LADDERS	4	400.00	0.00	0.00	400.00
LAPTOP	Acer inspire laptop	257.89	0.00	0.00	257.89
MICROWAV	microwave	250.00	0.00	0.00	250.00
PAEVENTS	PA System (Fender) for Outdoor Events + Queens	859.14	0.00	0.00	859.14
PAINTING	Market day by Malcolm Root	5,689.00	0.00	0.00	5,689.00
PASYSTEM	2	569.02	0.00	0.00	569.02
PLASCHAI	42 plastic chairs	1,050.00	0.00	0.00	1,050.00
PROJECTO	Epson EB-U05 data projector	366.67	0.00	0.00	366.67
QHBLIND	Blinds for QH	339.59	0.00	0.00	339.59
QHFRIDG	New fridge for QH	249.17	0.00	0.00	249.17
SCRUBBER	Floor scrubbing machine	900.00	0.00	0.00	900.00
SPOONS	174	100.00	0.00	0.00	100.00
STACKERS	90Plate stackers	198.21	0.00	0.00	198.21
STAGE	Modular stage	2,325.00	0.00	0.00	2,325.00
TABLES	25x 6ft, 4 x 4ft, 10x3ft, 4square	6,105.00	0.00	0.00	6,105.00
TEASPOON	108	126.36	0.00	0.00	126.36
TROLLEYS	3	200.00	0.00	0.00	200.00
URNS	2	260.00	0.00	0.00	260.00
		<u>41,974.01</u>		<u>0.00</u>	<u>41,974.01</u>

Asset Cat 5 **Name** Car Park Equipment

<u>Asset Ref</u>	<u>Details</u>	<u>Cost Price</u>	<u>Depreciation Rate</u>	<u>Depreciation to Date</u>	<u>Net Book</u>
TICKMACH	Ticket machines	8,181.00	0.00	0.00	8,181.00
		<u>8,181.00</u>		<u>0.00</u>	<u>8,181.00</u>

Asset Cat 6 **Name** Vehicles

<u>Asset Ref</u>	<u>Details</u>	<u>Cost Price</u>	<u>Depreciation Rate</u>	<u>Depreciation to Date</u>	<u>Net Book</u>
TRACTOR	New Holland tractor TNSSD	25,000.00	0.00	0.00	25,000.00
VAN	Vauxhall Vivaro EJ16 WZS	11,337.00	0.00	0.00	11,337.00
		<u>36,337.00</u>		<u>0.00</u>	<u>36,337.00</u>
		<u>1,638,074.90</u>		<u>0.00</u>	<u>1,638,074.90</u>